



995 Roswell Street,
Marietta, GA 30060
(404) 913-0557

info@nspiredbyachievement.com

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RE: Coronavirus Disease (COVID-19)

Dear Clients,

Thank you for your continued work with N'Spired By Achievement Family Services & Solutions (NBA). We value the working relationship with each of you and would like to thank you for your continued support. As the cases of Coronavirus (COVID-19) in Georgia continue to increase, we want to inform you that we take your physical health, safety, and overall well-being very serious. We also understand that while your risk of exposure may be limited, panic and anxiety may increase as continued reports of exposure locally and around the world come in.

If you are sick, feel sick, have come in contact, or think you may have come in contact with someone infected, we ask that you:

1. **Seek medical care**
2. **Stay home while awaiting the test results**
3. **Inform us immediately so that we can make immediate and necessary precautions and inform other clients***

****In accordance with HIPPA, we will NOT disclose any potentially identifying information of your exposure; only that someone in the practice was infected or exposed.***

We know that your therapy is very important to you, so to limit a gap in your treatment, we are offering an alternative if you feel the risk is too great to attend our scheduled sessions in person. We can hold sessions by HIPAA compliant video (doxy.me). Please feel free to contact your therapist if you feel this option would be more comfortable for you. If you do not feel well enough to conduct your scheduled sessions, please contact

your therapist immediately so that the necessary arrangements are made to adjust any fees related to a last-minute appointment cancellation.

In the meantime, please consult the [CDC Website](#) and the [WHO website](#) for health and travel precautions. These sites list some simple, time-tested preventative actions we can all take to help avoid exposure.

Thank you,

NBA Family Services & Solutions, LLC. Team